Dear Parents,

Next week you will receive your Term 1, 2012 Statement of Account in the mail. One account per family is issued. All amounts owing for your family are on this Statement.

Payment for all Term 1 excursions and performances listed on the statement are due by April 3, 2012.

Failure to finalise Term 1 payments by this date as outlined in our Non-payment Policy will mean the possible exclusion of your child from further activities throughout the year. Please be aware that the school pays all performers and venues up front. Your prompt payment on behalf of your child is very much appreciated.

An explanatory letter for each excursion, incursion and performance will be sent home as the event nears. If you wish your child to participate in each excursion or performance, please immediately sign the permission note and return to the class teacher.

Again this year for parents with children in Years 3 – 6, a Primary School Sports Association (PSSA) Levy will be included on your Term 1 invoice. This is not a school levy but one charged by our local PSSA to each school who participates in zone carnivals. Our school participates in swimming, cross country and athletics carnivals during the year. The levy also supports the organisation and running of the weekly interschool sports program of which we participate in terms 2 & 3. The levy amount is set by the zone and is calculated by the number of students in years 3 – 6.

You may find that your statement of account includes amounts for 2011 activities. Please attend to payment of these amounts promptly.

Voluntary contribution instalment payments can be made throughout the year up until December 13, 2012.

As our school uses a security banking pickup service, you are reminded that cash payments can only be accepted on Tuesdays and Thursdays. Please forward payment directly to the class teacher, not the office. Credit card and EFTPOS payments cannot be accepted.

Your continued support of the teaching and learning programs at Normanhurst West Public School is very much appreciated.

Yours faithfully,

G. McLaren
Principal